

# Application | for Membership

Please ensure all parts of this form are completed in full before submitting.

If you wish to use this form to find out which pathway to Chartered Membership we recommend, please complete pages 1 and 2 and return the form for assessment.

This form is also used for applying or upgrading your membership.

Photocopies of qualifying awards must be submitted with this application form, whether it is an initial enquiry or a change in pathway/grade.

## Section 1: Part A: Personal details

Membership no:	<input type="text"/>	Current membership class (if applicable):	<input type="text"/>				
Title:	<input type="text"/>	Gender:	<input type="text"/>	Date of birth:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Forename:	<input type="text"/>	Surname:	<input type="text"/>				
Home address:	<input type="text"/>						
Post/zip code:	<input type="text"/>	Email:	<input type="text"/>				
Telephone:	<input type="text"/>	<input type="text"/>	<input type="text"/>	Mobile:	<input type="text"/>	<input type="text"/>	
	<small>COUNTRY CODE</small>	<small>AREA CODE</small>	<small>NUMBER</small>		<small>COUNTRY CODE</small>	<small>NUMBER</small>	

## Part B: Current employer

Company name:

Start date:    End date:

Job title:

Address:

Post/zip code:  Telephone:     
COUNTRY CODE AREA CODE NUMBER

Is your employer part of the Chartered Building Company (CBC) Scheme? Yes  No

A CV must be attached, which details your main duties and responsibilities. It is important that you provide full details of your own professional responsibilities for people, projects and finance.

Please briefly describe where you first heard of the CIOB:

## Section 2: Higher education and qualifications

To ensure we are able to process your application efficiently, please ensure you enclose copies of your academic qualifications and an up-to-date CV or Resume.

Award	Teaching Institution	Title of course	Start Date	End Date

I enclose photocopies of each of the above awards.

Membership of other Professional Bodies:

CIOB's pathways to Chartered Membership provide a personalised experience for candidates on their journey to become Chartered.

If you already know which Pathway is right for you, please tick the relevant box below:

- Student Pathway - Basic
- Student Pathway - Enhanced
- Structured Pathway - Skills Development (Professional Development Programme)
- Structured Pathway - Knowledge Development (Graduate Conversion Certificate)
- Self-Development Pathway - Construction Degree
- Self-Development Pathway - Non Construction Degree
- Experience Practitioner Pathway (Chartered Membership Programme)
- Qualified and Experienced Practitioner Pathway - NVQ7 Professional Review
- Qualified and Experienced Practitioner Pathway - Industry Professional Review
- Educator Pathway - Academic Professional Review

### Section 3: Personal Declaration

You must agree with all the declarations listed below before proceeding with the membership. Tick the checkbox 'I agree with the above' found at the bottom right corner in each declaration box.

#### 1. Charter

I understand that I will be considered for the appropriate class of membership and if admitted undertake to observe The Royal Charter and Bye Laws the Rules and Regulations of Professional Competence and Conduct and any other Regulations for the time being in force.

I declare that I have read The Chartered Institute of Building (CIOB) Royal Charter and Bye Laws and The Rules and Regulations of Professional Competence and Conduct. Search 'Royal Charter' on our website [www.ciob.org](http://www.ciob.org).

I agree with the above

#### 2. Accurate Information

I declare that the documents that I have provided and the statements I have made on this form are true. I also agree to pay the appropriate annual subscription as requested by the Institute.

I agree with the above

### 3. Criminal Convictions Statement

Please confirm that you have read and understood the following, and disclosed full details to the CIOB where applicable:

Do you have any unspent convictions that would fall within the relevant criminal convictions defined within Regulation 13 of the CIOB Disciplinary Regulations?

Yes  No

Are you an undischarged bankrupt or, within the last three years, have you been subject to any insolvency proceedings or other arrangements with creditors in respect of your debts (such as an Individual Voluntary Arrangement?)

Yes  No

If the answer to either of these questions is Yes, please inform the Institute Secretary at [governance@ciob.org.uk](mailto:governance@ciob.org.uk). Any information declared is treated in the strictest confidence.

If at any time the CIOB discovers that you have failed to disclose any of the above or that you have provided false information, it will have the right to terminate your membership with immediate effect (with no further obligation to refund any subscriptions or fees)

I understand and accept that I am accountable for the truth of this declaration

### CIOB Privacy Notice

1) The CIOB will process your personal information to facilitate your membership of the institute, and to communicate with you in relation to matters which are essential to your continued membership. For more information on how CIOB process your information, please [click here](#).

2) In addition to the above, we would also like to communicate with you in relation to other institute matters, these will include;

- Information relevant to your professional development (which will include information from the CIOB Academy and Knowledge Hub, CPD and information in relation to our work for the benefit of the industry and the wider society).
- News and Events

Please confirm if you would like to receive these communications \* Yes  No

3) We would also like to send you information on behalf of selected third parties. This information may relate to benefits and offers exclusive to CIOB members or services you can access which are considered relevant to our members on a corporate or personal basis. No communication will come direct from a third party. The CIOB will make you aware of the third party for you to determine your interest in the service or product

All CIOB partnerships are reviewed and considered to ensure that they align to the CIOB's ethics and values. These third parties may be connected to financial or insurance services, or connected to a sponsor for key events, for example CMYA.

Please confirm if you would like to receive these communications \* Yes  No

\* Required

Signature of candidate:

Date:

## Your payment options

For details of our current fees, please refer to current fees list.

### Payment methods

Cheque or Bank draft made payable to the CIOB or by credit/debit card.

Receipts will be available from the Member Portal of the CIOB website, once your membership has been processed.

Please return your completed form to the address below:

The Chartered Institute of Building, 1 Arlington Square, Downshire Way, Bracknell, Berkshire, RG12 1WA, United Kingdom

t: +44 (0)1344 630 700

e: [customerservice@ciob.org.uk](mailto:customerservice@ciob.org.uk)

w: [www.ciob.org](http://www.ciob.org)

Registered charity in England and Wales (280795) and in Scotland (SC041725)

# Leading the Cultural Shift

We are the Chartered Institute of Building and we stand for the science, ethics and practice of built environments across the world. Everything we do is to improve the quality of life for those using and creating the built environment.

We have a role in the management, leadership and development of our industry. For our members, guiding and educating them as they embark on their careers. For policymakers, defining the standards for all to meet. For the public, creating an environment they can live and work in safely, comfortably and confidently.



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RG12 1W, United Kingdom

**Tel: +44 (0)1344 630 700**

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**[ciob.org](http://ciob.org)**

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and in Scotland (SC041725)

CIOB 2021

## Our Mission:

We drive up professional standards, push forward innovation, influence political decisions and strengthen talent across the global CIOB community.

## Our Vision:

Improve the quality of life for the users and creators of our built environment.

## Our Values:

**Professionalism** - We champion standards and professional ethics in the science and practice of building and construction.

**Integrity** - We strive for equity and fairness in our decision making and treatment of others.

**Excellence** - We pursue the highest standards of quality in everything we do.

**Respect** - We consider the impact our actions will have on individuals and the public good.